

## **Stall Absence Policy**

### **Policy Reference**

Stalls – Stall Absence Policy

### **Policy Statement**

This policy outlines the requirements for which the BHA Board of Directors allows stalls in the facility to be vacant.

### **Policy Details**

As per BHA Rules and Regulations, Article 1 – Rules for Renting of Stalls, Part 5 – Sublease Agreements, Item 5.3, “A Stall shall not be left vacant for more than a total of ninety-two (92) days in any one calendar year, without written permission of the Board of Directors.”

The Director of Stall is responsible for maintaining a list of stall absences on an annual basis.

Stall sub-lease holders must report when their horse leaves AND returns to the facility, for all absences greater than 3 days. This must be done, in writing, to the Director of Stalls through the BHA e-mail account, or in letter form in the barn mailboxes.

The Director of Stalls will contact any member who has a stall vacant for more than the allowable period.

A stall sub-lease holder who requires their stall to be vacant longer than the allowable period for unusual or extenuating circumstances, must contact the Director of Stalls, via e-mail or written correspondence, in advance of the allowable absence period, and an exemption may be granted by approval of the Board.

Non-compliance to the policy will result in the situation being referred to the BHA Board of Directors.

The BHA e-mail account is: [burnabyhorsemensassociation@gmail.com](mailto:burnabyhorsemensassociation@gmail.com)

### **Approval**

By: BHA Board of Directors  
Date: 7 July 2014