

Security Camera Policy

Policy Reference

General - Security Camera Policy

Policy Statement

For the improved safety of club members and their horses, security cameras have been installed in the barns to support the existing alarm system, as well as in the parking lot areas. This policy outlines the limitations of use and the distribution of footage.

Policy Details At the time of this policy, the security cameras in all locations will record to tape only. All collected footage will be stored with Radius Security for 30 days. Once this time has lapsed, the footage will be destroyed.

Radius Security will only provide footage to the Board of Directors, legal authority or the police if requested. Individual members (including Board members) may not request personal access to the footage and the Board of Directors must vote to request and view any footage. Footage may be requested by the Board following:

1. A suspected break in
2. An act of vandalism
3. A fire
4. Any other reports of acts relating to safety and security

Members are encouraged to report any incidents in a timely manner so that appropriate action can be taken. In the case of situation 4, the specific date, time and incident details must be provided in writing to the Board so that they may collaborate with the necessary authorities. Any disclosure of video surveillance recordings outside the organization will be justified and documented. In the case of situations 1-3, the footage may also be requested by, and will be provided directly to the police or fire to support any relevant investigation.

Approval By: BHA Board of Directors

Date: February 28, 2019